

PARTICIPATION APPLICATION OF WOD-KAN Fair 2020

Declaration by the Orderer: We declare that our costate and has been allocated a European Union V								
I declare that our company does not have a se	at or a permanent place of business in Poland.							
Full name of the exhibitor:								
Street:	Area code and town:							
Phone number:	Fax:							
Commercial record or record of economic activity:	(Number, date,registration body)							
Payments will be made from our bank account: Account number:								
A person authorized to contact in matters related to our co	mpany's participation in the Fair:							
Firstname and surname:	Mobile:							
E-mail:								
Co-exhibitors:								
Co-exhibitor's addresses:								
	We hereby confirm our participation in the Fair and accept the conditions stated in The Statue of the Fair.							
	• 1st payment							

All payments wil to be made to: IZBA GOSPODARCZA "WODOCIĄGI POLSKIE" W BYDGOSZCZY

Santander Bank Polska S.A.

IBAN: PL 04 1500 1780 1217 8005 5405 0000

SWIFT: WBKPPLPP

NOTE:

the cost of bank transactions in Poland and abroad are the Exhibitor's responsibility.

- the application sent till 28.02.2020 prepayment in the amount. 40% of the gross value resulting from the form G:
- Application sent within **29.02.2020 22.04.2020** prepayment of 80% of gross value resulting from the form G;
- Application sent after the deadline 22.04.2020 prepayment of 100% of the gross value resulting from the form G;.
- 2nd payment based on the received invoice till 18.05.2020

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



EXHIBITION SPACE ORDER



NOTE: - when calculating fees for area lease, each started meter counts as a full meter

- the price of the exhibition space does not include stand construction, coordination fee and connections

1. The stand in the hall to be built over

The minimum size of the stands:

- ribbon 9m2
- corner 12m²
- frontal 32m²
- free-standing 64m²

Stand type:	Lenght [m]	Depth [m]	Size [m²]	Price per 1m²	Value PLN
ribbon stand				321,00 PLN	
corner stand				398,00 PLN	
frontal stand				372,00 PLN	
free-standing stand				390,00 PLN	
utility floor				196,00 PLN	

To indicate the type of construction at your stand fill in the B1 form.

Discounts for the exhibition space are calculated by the Organizer and are always included in the final invoice for participating in the Fair.

2. The open-air exhibition stand

The minimum depth for stands:

- with a length of up to 5 m is 3 m,
- with a length from 5 m to 10 m is 4 m,
- · longer than 10 m is 5 m.

Please enclose a plan of construction of	Lenght	Depth	Size	Price per	Value
	[m]	[m]	[m²]	1m²	PLN
the open-air exhibition stand				204,00 PLN	

To indicate the type of construction at your open-air stand fill in the B2 form.

Discounts for the exhibition space are calculated by the Organizer and are always included in the final invoice for participating in the Fair.

- 3. Total value of the points 1 2 PLN
- 4. We are exhibiting the following goods (exhibits) in the exhibition hall

Name of the exhibit (over 500 kg)	Information about the exhibits						
Name of the exhibit (over 500 kg)	Lenght [m]	Width [m]	Height [m]	Weight [kg]	Power [kW]	Protection [A]	

Please provide the exact size and weight of the exhibit if it exceeds 500 kg and its placement on the stand (for logistic purposes and proper layout of the stand). Unusual construction of stands in the hall and exhibits exceeding the indicated dimensions, as well as the date of their delivery should be agreed with the Organizer individually. Failure to provide these conditions may result in the lack of technical possibilities to prepare the exhibition. Vehicles may be exhibited in the hall only after consultation with the Organizer. It is also necessary to provide power supply parameters for exhibits with security values and to specify technical conditions together with the total power consumption. For exhibits for which the required power exceeds 10A, additional power will be provided and the above service will be calculated individually.

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



REQUEST FOR STAND CONSTRUCTION IN THE EXHIBITION HALL



NOTE: - The Exhibitor as a stand development can choose:

Point 1: Standard stand construction - coordination fee is included in the price

Point 2: Individual stand construction - it is then necessary to calculate the coordinator's fee

- the coordination fee (point 2) is obligatory for the entire surface of the stands with individual construction
- when calculating fees for an area lease, each started meter counts as a full meter

1. Standard stand construction

Туре	Size [m²]	Price per 1m²	Value PLN
OKTA-NORMA (white walls)		139,00 PLN	

Standard equipment of the stand:

- standard inscription on the frieze (ribbon stand 1 item; corner stand 2 items; frontal stand 3 items; free-standings stand - 4 items)
- logo on the frieze (ribbon stand 1 item; corner stand 2 items; frontal stand - 3 items; free-standings stand - 4 items)
- socket 230V (3 kW)
- lighting of the stand (1 light point per 3 m²)
- railing at the back of the stand
- carpet lining (dark blue colour)
- coat hanger, dustbin
- cleaning of the stand.





Please state the inscription design on the frieze (standard inscription - name of the firm, blue colour, standard shape of letters).	The project of the stand with marked p of sockets and water supply points.
	We present the view (project) of the stand which the follow

1.2 Customised or additional inscription on the frieze additional company logo on the frieze

Additional inscription/logo	Quantity	Unit price	Value PLN	
		100,00 PLN		

Warning! Logo to be placed on the frieze should be sent to the Fair's office with

your application.
File types: CDR, PDF, EPS, AI, TIF, JPEG 300dpi

2. Coordination fee (individual construction of the stand)

Туре	Size [m²]	Price per 1m²	Value PLN
Includes: cleaning of the stand, cleaning of exhibition areas, garbage collection, hall supervision, fire protection		40,00 PLN	

3.	Total	value o	f the	points	1	- 2		PL	_N	V
----	-------	---------	-------	--------	---	-----	--	----	----	---

lacing

items should be marked: front of the stand, back, platforms and their dimensions, placing for sockets, water supply points, floor reinforcement points for exhibits over 500 kg.

1m ²					

Note:

- strict deadline for the communication of any changes in the scope of services and equipment is 22 Apr 2020.

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



OUTDOOR STAND DEVELOPMENT



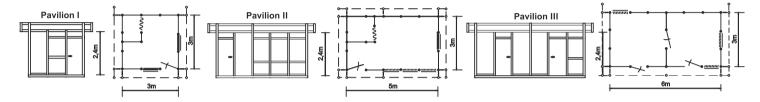
NOTE: - when calculating fees for an area lease, each started meter counts as a full meter - the coordination fee (point 2) is obligatory for the entire area of stands at the external exhibition

3. Pavilions outside the exhibition hall

The standard equipment for a pavilion:

- wiring
- 1 socket 230V
- lighting
- carpet lining
- company name on the frieze
- coat hanger
- dustbin

Pavilion type:	Lenght [m]	Depth [m]	Size [m²]	Price per 1m²	Value PLN
Pavilion I - 9 m²				358,00 PLN	
Pavilion II - 15 m²				358,00 PLN	
Pavilion III - 18 m ²				358,00 PLN	



1.1 Please state the inscription design on the frieze

(standard inscription - name of the exhibitor, blue colour, standard shape of letters).

1.2 Customised or additional inscription on the frieze additional company logo on the frieze

Additional inscription/logo	Quantity	Unit price	Value PLN
		100,00 PLN	

Warning! Logo to be placed on the frieze should be sent to the Fair's office with your application.

your application. File types: CDR, PDF, EPS, AI, TIF, JPEG 300dpi

2. Coordination fee

If you order a pavilion to calculate the coordination fee, the pavilion's surface should be deducted from the stand's surface.

Coordination fee	Size [m²]	Price per 1m²	Value PLN
Includes: cleaning of the stand, cleaning of exhibition areas, garbage collection, site supervision, fire protection		40,00 PLN	

The project of the pavilion with marked placing of sockets and water supply points.

We present the view (project) of the stand which the following items should be marked: front of the stand, back, platforms and their dimensions, placing for sockets, water supply points, floor reinforcement points for exhibits over 500 kg.

1m ²					

3. Total value of the points 1 - 2PLN

Note:

- strict deadline for the communication of any changes in the scope of services and equipment is 22 Apr 2020.

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



REQUEST FOR ADDITIONAL EQUIPMENT (standard stand construction)



NOTE: - when calculating fees for an area lease, each started meter counts as a full meter - given prices include electricity and consumption as well as water consumption

				1	i		
Additional equipment	Unit price	Amount	Value PLN	Additional equipment	Unit price	Amount	Value PLN
1. Refrigerator 135 l	210,00 PLN			22. Glass-case	327,00 PLN		
2. Refrigerator 200 l	264,00 PLN			23. Cabinet (with glass top)	218,00 PLN		
Cupboard with a warmer and a sink+water and power supply	490,00 PLN			24. Additional door	163,00 PLN		
4. Cupboard	48,00 PLN			25. Standard stand visualization	272,00 PLN		
5. Round table (Ø 70 cm)	48,00 PLN			26. Printed walls (1m²)	93,00 PLN		
6. Square table (70x70 cm)	44,00 PLN			27. Folied walls (1m²) 1 color	38,00 PLN		
7. Upholstered chair ISO	52,00 PLN			28. Information desk 100x50x100 cm	49,00 PLN		
8. Folding chair	23,00 PLN			29. Arched information desk	87,00 PLN		
9. Wooden shelf	52.00 PLN			30. 3 shelves unit (alu profiles)	125,00 PLN		
10. White plastic armchair	16,00 PLN			31. 40" LCD screen (3 days)	760,00 PLN		
11. White plastic table	27,00 PLN			32. Platform* width x length x height in cm *reinforcement for the exhibit			
12. Bar stool	39,00 PLN			available upon request (individual valuation)			
13. Bar table	86,00 PLN				00 00 DI N		
14. Wooden shelf per 1 m x 30 cm	34,00 PLN			100 x 100 x 100	38,00 PLN		
15. Ventilating fan	67,00 PLN			100 x 100 x 50	38,00 PLN		
16. Cabinet with patent lock	76,00 PLN			50 x 100 x 100	38,00 PLN		
17. Metal shelf for brochures	81,00 PLN			30 X 100 X 100	30,00 PLN		
18. Electric kettle	34,00 PLN			50 x 100 x 50	38,00 PLN		
19. Filter coffee maker	46,00 PLN			<u> </u>			
20. Pressure coffee maker	520,00 PLN			50 x 50 x 50	38,00 PLN		
21. Tableware for 6 persons: glasses+saucers, cups+saucers, cutlery, beer glasses, sugar bowl, dessert plates, 2 table plates for cakes	246,00 PLN				тоти	AL PLN	

Note:

- the damages of the equipment or elements of the stand approved by a protocol are the participant's responsibility and will be costed according to a separate price list
- strict deadline for the communication of any changes in the scope of services and equipment is 22 Apr 2020
- the order of additional equipment for the stands with individual construction is associated with the increase of the above prices by 50%
- the order of additional equipment the day before the Fair, ie 25 May 2020 results in increased costs by 50% compared to the initial price

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



REQUEST FOR TECHNICAL AND ADDITIONAL SERVICES



NOTE: - when calculating fees for area lease, each started meter counts as a full meter.
- given prices include electricity and consumption as well as water consumption

1. Technical service

Туре	Price PLN	Amount	Value PLN
Power supply for the stand 1-3 kW (1x16A)	478,00 PLN		
Power supply for the stand 6-9 kW (3x16A)	509,00 PLN		
Power supply for the stand 9,1-12 kW (3x25A)	526,00 PLN		
Power supply for the stand over 12,1 kW	negotiable		
24-hour power supply connection to the fridge	negotiable		
Standwitching station 6-12 kW	220,00 PLN		
Standwitching station over 12 kW	negotiable		
Socket 400 V (within the ordered power - standard stand construction)	161,00 PLN		
Socket 230 V (within the ordered power - standard stand construction)	34,00 PLN		
Light point (within the ordered power)	28,00 PLN		
Water supply (concerning individual construction stands or exhibits)	184,00 PLN		

2. Additional service

Туре	Price PLN	Amount	Value PLN
Hostess	34,00 PLN/h		
Rent of the conference room I (up to 120 participants, date and time set individually, 3 messages included)	440,00 PLN/h		
	T	OTAL PLN	

2	Total value of the n	ointe 1 - 2	 DI	N	d
5.	Total value of the b	01NTS T = Z	 PL	_ [v

Note:

- in case of a stand with individual construction, the Exhibitor until **15 Apr 2020** is obliged to send to the Fair office the **design of the stand with clearly marked places of the ordered electrical and water connections**
- strict deadline for the communication of any changes in the scope of services and equipment is 22 Apr 2020
- the order of additional services the day before the Fair, ie 25 May 2020 results in increased costs by 50% compared to the initial price

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



REQUEST FOR FORWARDING SERVICES



NOTE: - to determine the conditions and cost of storing the empty packaging after exhibits for the duration of the exhibition, contact the trade fair forwarder

1. Forwarding services

Туре	Price PLN 1/2 hour	Amount	Value PLN
Forklift 4-6 tons with an operator, min. 0,5 h	175,00 PLN		
Forklift with pallet and an operator, min. 0,5 h	52,00 PLN		
Loading and unloading of the goods - 1 person min. 0,5 h	28,00 PLN		
Lift up to 16 tons, min. 1 h (approach/return - 1 h)	225,00 PLN		
	Т	OTAL PLN	

2. Exhibits shippment

No.	Exhibit name	Gross weight	Lenght [cm]	Depth [cm]	Height [cm]

Estimated exhibit delivery date:	D D M M 2020	
Estimated exhibit collection date:	D D M M 2020	
Person responsible for contacts in	n matters related to transport of exhibit	S:
Firstname and surename:		Mobile:
E-mail:		

Note:

- strict deadline for the communication of any changes in the scope of services and equipment is 22 Apr 2020
- all exhibits left within the fair area after disassembly is complete will be transported to the shipping agent's warehouse at the Exhibitor's cost
- as far as a larger amount of exhibits is concerned one is required to attach a separate specification to the order

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



REQUEST FOR ENTRY IN THE CATALOGUE REQUEST FOR ADVERTISEMENTS



1. Entry in the Fair's catalogue (both printed and online version)

Туре	Price PLN	Amount	Value PLN
Entry for Exhibitors (obligatory) company contact details, logo, product groups + 500 characters company description	210,00 PLN		
Entry for Co-exhibitors (obligatory) company contact details, logo, product groups + 500 characters company description	210,00 PLN		

TOTAL PLN

2. Advertisement in printed Fair's catalogue

Туре	Price PLN	Value PLN
1. Cover II, III, IV (A5 148x210mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	1 000,00 PLN	
2. A5 advertisement (148x210mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	800,00 PLN	
3. 1/2 A5 advertisement horizontal (148x105mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	400,00 PLN	
4. Promotional article (4000 characters - about 2 pages A5; company name, website, 300dpi photos JPG or TIF)	600,00 PLN	
	TOTAL PLN	

TECHNICAL REQUIREMENTS (Fair catalogue): file format: EPS, PDF, TIFF, JPG at 300 dpi. Ads: net format plus 5 mm bleed. Articles: DOC file and separate image files in EPS, TIFF, JPG formats at 300 dpi. Colour images saved as Composite CMYK (unseparated). Please send the advertising materials to i.wlodarek@igwp.org.pl

NOTE

Organizer is not liable for non-publication of advertisements, catalogue entries or Fair magazine in case of late delivery. **The deadline is 16 March 2020.**

3. Other options of advertisement

Туре	Price PLN	Value PLN
1. CUBE - visual advertising on a frame of 24 sqm	1 000,00 PLN	
2. DELTA - visual advertising (dimensions: 1180x1680mm)	1 000,00 PLN	
3. Banner on the facade of the exhibition hall 30 sqm	2 000,00 PLN	
4. Large format advertisement (hang on a fance; dimensions: 2250x1400mm)	1 000,00 PLN	
5. Rollup advertising outside the stand (only after consultation of the presentation space with the Fair's Office)	400,00 PLN	
6. Banner on the website 820x230 px (price for one month display)	700,00 PLN	
7. Banner on the website 340x170 px (price for one month display)	400,00 PLN	
8. Dedicated mailing with an invitation to a company stand to the database of water and sewage companies and local governments 20% discount for the Exhibitors (regular price 1 000 PLN)	800,00 PLN	
 A4 advertisement in the "Polish Waterworks" magazine - trade fair edition 20% discount for the Exhibitors (regular price 2 400 PLN) 	1 920,00 PLN	
10. The package of 20 messages on the fair's radio inviting to visit the Exhibitor's stand (The cost of a single message: 25,00 PLN)	400,00 PLN	
11. Exhibitor's information on a stand in the hall or at the reception	500,00 PLN	
12. Company sweets at restaurant points (sweets are bought and delivered by the Exhibitor)	500,00 PLN	
13. Company materials at the reception and information points	500,00 PLN	
14. Insert for WOD-KAN bag with Exhibitor's leaflets	500,00 PLN	
4. Total value of the points 1 - 3PLN	TOTAL PLN	

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person



TOTAL PARTICIPATION COST

J

Application	Number of co-exhibitors reported on the 1st page x 200 PLN	PLN
Form A	Exhibition space order	PLN
Form B1	Request for stand construction in the exhibition hall	PLN
Form B2	Outdoor stand development	PLN
Form C	Request for additional equipment	PLN
Form D	Request for technical and additional services	PLN
Form E	Request for forwarding services	PLN
Form F	Request for entry in the catalogue and adverisements	PLN
L	Total participation cost	PLN

Total participation cost	PLN
Value Added Tax due (not applicable to EU VAT number exhibitors without a company branch or permanent place of business in Poland)	PLN
Total participation cost (with tax)	PLN
40%* (80%**) prepayment from the total sum	PLN

NOTE:

* 40% prepayment for an application form received to 28 Feb 2020

Strict deadline for communication of any changes in the scope of services and equipment is 22 Apr 2020. Final invoice will be issued on 4 May 2020 with the date of payment to 18 May 2020.

Exhibitors who take part in the Fair at least 5 times receive a discount of 1% for each year (for exhibition space only). Discount is calculated by the Organizer. Maximum available discount is 15%

The company has participated so far in editions of the WOD-KAN Fair.

Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person

^{** 80%} prepayment for an application form received after 29 Feb 2020



DATE OF APPLICATION: 31 MARCH 2020

PRODUCT COMPETITION ENTRY FORM



NOTE: - application of the product to the competition is free of charge for Exhibitors and co-exhibitors - each exhibitor and co-exhibitor may submit 2 products to the competition

1. Exibitor		
The Exhibitor who enters a product:		
Address:		
Person responsible for contacts in matters rela		
Firstname and surname:	Mobile:	
E-mail:		
2. Product's name		
3. Producer		
The name of the company:		
Address:		
4. Names of water or sewage companies wh	ere your product is in use (recom	mendations)
5. Copyright law (protected by patent)		
6. Awards, prizes obtained in the past		
orania, priass salamen in ins pass		
7. Enclosures		
Exhibitor		
Date	Company's stamp	Stamp and signature of the authorised person