






**NOTE:** - when calculating fees for area lease, each started meter counts as a full meter  
 - the price of the exhibition space does not include stand construction, coordination fee and connections

## 1. The stand in the hall to be built over

The **minimum size** of the stands:

- ribbon - 9m<sup>2</sup>
- corner - 12m<sup>2</sup>
- frontal - 32m<sup>2</sup>
- free-standing - 64m<sup>2</sup>

Stand type:	Lenght [m]	Depth [m]	Size [m <sup>2</sup> ]	Price per 1m <sup>2</sup>	Value PLN
ribbon stand				321,00 PLN	
corner stand				398,00 PLN	
frontal stand				372,00 PLN	
free-standing stand				390,00 PLN	
utility floor				196,00 PLN	

## To indicate the type of construction at your stand fill in the B1 form.

Discounts for the exhibition space are calculated by the Organizer and are always included in the final invoice for participating in the Fair.

## 2. The open-air exhibition stand

- The **minimum depth** for stands:
- with a length of up to 5 m is 3 m,
  - with a length from 5 m to 10 m is 4 m,
  - longer than 10 m is 5 m.

Please enclose a plan of construction of the open-air exhibition stand	Lenght [m]	Depth [m]	Size [m <sup>2</sup> ]	Price per 1m <sup>2</sup>	Value PLN
				204,00 PLN	

## To indicate the type of construction at your open-air stand fill in the B2 form.

Discounts for the exhibition space are calculated by the Organizer and are always included in the final invoice for participating in the Fair.

## 3. Total value of the points 1 - 2 ..... PLN

## 4. We are exhibiting the following goods (exhibits) in the exhibition hall

Name of the exhibit (over 500 kg)	Information about the exhibits					
	Lenght [m]	Width [m]	Height [m]	Weight [kg]	Power [kW]	Protection [A]

Please provide the exact size and weight of the exhibit if it exceeds 500 kg and its placement on the stand (for logistic purposes and proper layout of the stand). Unusual construction of stands in the hall and exhibits exceeding the indicated dimensions, as well as the date of their delivery should be agreed with the Organizer individually. Failure to provide these conditions may result in the lack of technical possibilities to prepare the exhibition. Vehicles may be exhibited in the hall only after consultation with the Organizer. It is also necessary to provide power supply parameters for exhibits with security values and to specify technical conditions together with the total power consumption. For exhibits for which the required power exceeds 10A, additional power will be provided and the above service will be calculated individually.

Exhibitor

.....  
Date

Company's stamp

.....  
Stamp and signature of the authorised person







**NOTE:** - when calculating fees for area lease, each started meter counts as a full meter.  
 - given prices include electricity and consumption as well as water consumption

## 1. Technical service

Type	Price PLN	Amount	Value PLN
Power supply for the stand 1-3 kW (1x16A)	478,00 PLN		
Power supply for the stand 6-9 kW (3x16A)	509,00 PLN		
Power supply for the stand 9,1-12 kW (3x25A)	526,00 PLN		
Power supply for the stand over 12,1 kW	negotiable		
24-hour power supply connection to the fridge	negotiable		
Standswitching station 6-12 kW	220,00 PLN		
Standswitching station over 12 kW	negotiable		
Socket 400 V (within the ordered power - standard stand construction)	161,00 PLN		
Socket 230 V (within the ordered power - standard stand construction)	34,00 PLN		
Light point (within the ordered power)	28,00 PLN		
Water supply (concerning individual construction stands or exhibits)	184,00 PLN		
<b>TOTAL PLN</b>			

## 2. Additional service

Type	Price PLN	Amount	Value PLN
Hostess	34,00 PLN/h		
Rent of the conference room I (up to 120 participants, date and time set individually, 3 messages included)	440,00 PLN/h		
<b>TOTAL PLN</b>			

## 3. Total value of the points 1 - 2 ..... PLN

### Note:

- in case of a stand with individual construction, the Exhibitor until **15 Apr 2020** is obliged to send to the Fair office the **design of the stand with clearly marked places of the ordered electrical and water connections**
- strict deadline for the communication of any changes in the scope of services and equipment is **22 Apr 2020**
- the order of additional services the day before the Fair, ie 25 May 2020 results in increased costs by 50% compared to the initial price

Exhibitor
<div style="width: 30%; border-top: 1px dotted black; text-align: center;">Date</div> <div style="width: 30%; border-top: 1px dotted black; text-align: center;">Company's stamp</div> <div style="width: 30%; border-top: 1px dotted black; text-align: center;">Stamp and signature of the authorised person</div>



## 1. Entry in the Fair's catalogue (both printed and online version)

Type	Price PLN	Amount	Value PLN
1. Entry for <b>Exhibitors (obligatory)</b> company contact details, logo, product groups + 500 characters company description	210,00 PLN		
2. Entry for <b>Co-exhibitors (obligatory)</b> company contact details, logo, product groups + 500 characters company description	210,00 PLN		
<b>TOTAL PLN</b>			

## 2. Advertisement in printed Fair's catalogue

Type	Price PLN	Value PLN
1. Cover II, III, IV ( A5 148x210mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	1 000,00 PLN	
2. A5 advertisement (148x210mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	800,00 PLN	
3. 1/2 A5 advertisement horizontal (148x105mm + 5mm bleed, PDF, EPS, JPG or TIF 300dpi)	400,00 PLN	
4. Promotional article (4000 characters - about 2 pages A5; company name, website, 300dpi photos JPG or TIF)	600,00 PLN	
<b>TOTAL PLN</b>		

**TECHNICAL REQUIREMENTS (Fair catalogue):** file format: EPS, PDF, TIFF, JPG at 300 dpi. Ads: net format plus 5 mm bleed. Articles: DOC file and separate image files in EPS, TIFF, JPG formats at 300 dpi. Colour images saved as Composite CMYK (unseparated). Please send the advertising materials to [i.wlodarek@igwp.org.pl](mailto:i.wlodarek@igwp.org.pl)

### NOTE:

Organizer is not liable for non-publication of advertisements, catalogue entries or Fair magazine in case of late delivery. **The deadline is 16 March 2020.**

## 3. Other options of advertisement

Type	Price PLN	Value PLN
1. CUBE - visual advertising on a frame of 24 sqm	1 000,00 PLN	
2. DELTA - visual advertising (dimensions: 1180x1680mm)	1 000,00 PLN	
3. Banner on the facade of the exhibition hall 30 sqm	2 000,00 PLN	
4. Large format advertisement (hang on a fence; dimensions: 2250x1400mm)	1 000,00 PLN	
5. Rollup advertising outside the stand (only after consultation of the presentation space with the Fair's Office)	400,00 PLN	
6. Banner on the website 820x230 px (price for one month display)	700,00 PLN	
7. Banner on the website 340x170 px (price for one month display)	400,00 PLN	
8. Dedicated mailing with an invitation to a company stand to the database of water and sewage companies and local governments <b>20% discount for the Exhibitors</b> (regular price 1 000 PLN)	800,00 PLN	
9. A4 advertisement in the "Polish Waterworks" magazine - trade fair edition <b>20% discount for the Exhibitors</b> (regular price 2 400 PLN)	1 920,00 PLN	
10. The package of 20 messages on the fair's radio inviting to visit the Exhibitor's stand (The cost of a single message: 25,00 PLN)	400,00 PLN	
11. Exhibitor's information on a stand in the hall or at the reception	500,00 PLN	
12. Company sweets at restaurant points (sweets are bought and delivered by the Exhibitor)	500,00 PLN	
13. Company materials at the reception and information points	500,00 PLN	
14. Insert for WOD-KAN bag with Exhibitor's leaflets	500,00 PLN	
<b>TOTAL PLN</b>		

## 4. Total value of the points 1 - 3 ..... PLN

Exhibitor		
<p>.....</p> <p>Date</p>	<p>.....</p> <p>Company's stamp</p>	<p>.....</p> <p>Stamp and signature of the authorised person</p>



<b>Application</b>	Number of co-exhibitors reported on the 1st page ..... x 200 PLN	<b>PLN</b>
<b>Form A</b>	Exhibition space order	<b>PLN</b>
<b>Form B1</b>	Request for stand construction in the exhibition hall	<b>PLN</b>
<b>Form B2</b>	Outdoor stand development	<b>PLN</b>
<b>Form C</b>	Request for additional equipment	<b>PLN</b>
<b>Form D</b>	Request for technical and additional services	<b>PLN</b>
<b>Form E</b>	Request for forwarding services	<b>PLN</b>
<b>Form F</b>	Request for entry in the catalogue and advertisements	<b>PLN</b>
<b>Total participation cost</b>		<b>PLN</b>
<b>Value Added Tax due</b> (not applicable to EU VAT number exhibitors without a company branch or permanent place of business in Poland)		<b>PLN</b>
<b>Total participation cost (with tax)</b>		<b>PLN</b>
<b>40%* (80%**)</b> prepayment from the total sum		<b>PLN</b>

**NOTE:**

\* 40% prepayment for an application form received to 28 Feb 2020

\*\* 80% prepayment for an application form received after 29 Feb 2020

Strict deadline for communication of any changes in the scope of services and equipment is **22 Apr 2020**.  
**Final invoice will be issued on 4 May 2020 with the date of payment to 18 May 2020.**

**Exhibitors who take part in the Fair at least 5 times receive a discount of 1% for each year (for exhibition space only). Discount is calculated by the Organizer. Maximum available discount is 15%**

**The company has participated so far in ..... editions of the WOD-KAN Fair.**

Exhibitor
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 30%; border-top: 1px dotted black; text-align: center;">Date</div> <div style="width: 35%; border-top: 1px dotted black; text-align: center;">Company's stamp</div> <div style="width: 30%; border-top: 1px dotted black; text-align: center;">Stamp and signature of the authorised person</div> </div>



DATE OF APPLICATION: 31 MARCH 2020

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# PRODUCT COMPETITION ENTRY FORM

NOTE: - application of the product to the competition is free of charge for Exhibitors and co-exhibitors  
- each exhibitor and co-exhibitor may submit 2 products to the competition

## 1. Exhibitor

The Exhibitor who enters a product:

Address:

Person responsible for contacts in matters related to the competition:

Firstname and surname:

Mobile:

E-mail:

## 2. Product's name

## 3. Producer

The name of the company:

Address:

## 4. Names of water or sewage companies where your product is in use (recommendations)

## 5. Copyright law (protected by patent)

## 6. Awards, prizes obtained in the past

## 7. Enclosures

Exhibitor

.....  
Date

Company's stamp

.....  
Stamp and signature of the authorised person